

Dorothy Hull Library  
Windsor Charter Township  
Library Board Minutes  
January 21, 2010

Vice President Linda Conklin called the meeting to order at 7:00PM

Present –Watson, Conklin, Freeman, Borucki and Librarian Slee

Excused – Febba and Snyder

September minutes read silently. Freeman moved and Borucki seconded that the minutes be approved. Passed 4-0.

Financial reports for September, October, November and December were presented – Watson moved and Borucki seconded the motion to approve pending audit. Passed 4-0.

**No Public comments**

**Librarian Slee's report:**

<b>Circulation</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
Movies	128	207	183	246
Adult books	1334	1323	1328	1207
Juv. Books	498	451	460	333
Total books	1832	1774	1788	1540
Other	1378	1991	1726	1668

**Attendance**

Adults	1143	1181	1113	1062
Children	214	235	223	154
Total	1357	1416	1336	1216

<b>Yearly Totals</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
Movies	2321	1896	1961
Adult Books	16618	16598	15938
Juvenile Books	5987	6455	6427
Total books	22605		
Other	23296	27493	30608
Adult attendance	13530	13730	13277
Children	3152	2799	2670
Total attendance	16682		
New families	170	179	146
Computer Users	2578	2473	2328

Librarian Slee reported 7 cash donations. Donations were received from Linda and Floyd Conklin, Sam and Liz Febba, Nancy and Jack Hoover, Steve and Stephanie Freeman, Chuck and Pam Warner, Evelyn Kreisler and Lorane DeYoung

**Committee reports**

Stephanie Freeman presented her Librarian Job Description and Duties based on State of Michigan Library guidelines. In addition she prepared a Current Specific Duties document. Both had been studied by board members prior to the meeting. Watson moved and Borucki seconded to approve the documents with 2 minor wording changes to be made. Passed 4-0

**Unfinished Business – none**

**New Business**

Librarian Slee had a request to amend the budget. To transfer \$125 from Miscellaneous to audit and to transfer \$20 from miscellaneous to Use Tax. Borucki made the motion and Freeman seconded. Passed 4-0

A motion was made by Watson and seconded by Borucki to renew the township lease for 5 years. Passed 4-0.

Since 2010 is an even year, according to our bylaws, review of policies needs to take place, as assigned to given months by the President. In the absence of President Febba the assignment of policies was tabled until March.

**Public Comment - no public comments**

Borucki moved and Freeman seconded the motion to adjourn. Passed 4-0 and meeting adjourned at 7:20PM.

Respectfully submitted,

Shirley Watson, Secretary